

Global Training Schedule

Schedule by Region

America Region – EST Time zone.....2
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Locations

All sessions are delivered virtually via Teams webinars. You can register for any session regardless of region, as long as the start time of the session suits your schedule!

Certification: to learn more about our certification program, go [here](#).

Access

You can register for all instructor-led courses by logging into Mimecast University which can be accessed directly if you have already registered or via the Mimecast Central Education page [here](#).

You are welcome to have a look at the [Mimecast Education Course Catalogue](#) which contains links to each course on Mimecast-U (separate link for customers and partners), and then you will be able to select the date and time that suits you best.

Scheduling of classes

Mimecast Education makes every effort to run scheduled classes, but sometimes unforeseen circumstances arise and a course gets cancelled. If Mimecast Education cancels your class, we will provide you with as much advance notice as reasonably possible under the circumstances. Course schedules are updated regularly; however, class dates are subject to change. For the most accurate information, please login to Mimecast University to review the available sessions or contact us at mimecastu@mimecast.com.

| America Region – EST Time zone | | | |
|--------------------------------|-----------------------------------------------------|-----------|---------|
| 6-Jan | Administration Console Basics | 1.5 hours | 10:00AM |
| 6-Jan | Connectivity | 1.5 hours | 3:30PM |
| 7-Jan | User Management | 1.5 hours | 10:00AM |
| 7-Jan | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 8-Jan | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 8-Jan | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 9-Jan | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 9-Jan | Attachment Policies | 1.5 hours | 3:30PM |
| 10-Jan | Notifications | 1.5 hours | 10:00AM |
| 10-Jan | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 13-Jan | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 13-Jan | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 14-Jan | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 14-Jan | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 15-Jan | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 15-Jan | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 16-Jan | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 16-Jan | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 16-Jan | Archive Fundamentals | 1.5 hours | 3:30PM |
| 17-Jan | DMARC Analyzer | 1.5 hours | 10:00AM |
| 17-Jan | Email Continuity | 1.5 hours | 1:00PM |
| 17-Jan | Mimecast for Everyone | 1.5 hours | 3:30PM |
| 20-Jan | Administration Console Basics | 1.5 hours | 10:00AM |
| 20-Jan | Connectivity | 1.5 hours | 3:30PM |
| 21-Jan | User Management | 1.5 hours | 10:00AM |
| 21-Jan | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 22-Jan | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 22-Jan | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 23-Jan | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 23-Jan | Attachment Policies | 1.5 hours | 3:30PM |
| 24-Jan | Notifications | 1.5 hours | 10:00AM |
| 24-Jan | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 27-Jan | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 27-Jan | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 28-Jan | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 28-Jan | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 29-Jan | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 29-Jan | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 30-Jan | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 30-Jan | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 30-Jan | Archive Fundamentals | 1.5 hours | 3:30PM |
| 31-Jan | DMARC Analyzer | 1.5 hours | 10:00AM |

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| 31-Jan | Email Continuity | 1.5 hours | 1:00PM |
| 31-Jan | Mimecast for Everyone | 1.5 hours | 3:30PM |

| America Region – EST Time zone | | | |
|--------------------------------|-----------------------------------------------------|-----------|---------|
| 3-Feb | Administration Console Basics | 1.5 hours | 10:00AM |
| 3-Feb | Connectivity | 1.5 hours | 3:30PM |
| 4-Feb | User Management | 1.5 hours | 10:00AM |
| 4-Feb | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 5-Feb | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 5-Feb | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 6-Feb | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 6-Feb | Attachment Policies | 1.5 hours | 3:30PM |
| 7-Feb | Notifications | 1.5 hours | 10:00AM |
| 7-Feb | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 10-Feb | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 10-Feb | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 11-Feb | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 11-Feb | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 12-Feb | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 12-Feb | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 13-Feb | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 13-Feb | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 13-Feb | Archive Fundamentals | 1.5 hours | 3:30PM |
| 14-Feb | DMARC Analyzer | 1.5 hours | 10:00AM |
| 14-Feb | Email Continuity | 1.5 hours | 1:00PM |
| 14-Feb | Mimecast for Everyone | 1.5 hours | 3:30PM |
| 17-Feb | Administration Console Basics | 1.5 hours | 10:00AM |
| 17-Feb | Connectivity | 1.5 hours | 3:30PM |
| 18-Feb | User Management | 1.5 hours | 10:00AM |
| 18-Feb | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 19-Feb | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 19-Feb | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 20-Feb | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 20-Feb | Attachment Policies | 1.5 hours | 3:30PM |
| 21-Feb | Notifications | 1.5 hours | 10:00AM |
| 21-Feb | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 24-Feb | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 24-Feb | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 25-Feb | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 25-Feb | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 26-Feb | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 26-Feb | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 27-Feb | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 27-Feb | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 27-Feb | Archive Fundamentals | 1.5 hours | 3:30PM |
| 28-Feb | DMARC Analyzer | 1.5 hours | 10:00AM |

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| 28-Feb | Email Continuity | 1.5 hours | 1:00PM |
| 28-Feb | Mimecast for Everyone | 1.5 hours | 3:30PM |

| America Region – EST Time zone | | | |
|--------------------------------|-----------------------------------------------------|-----------|---------|
| 3-Mar | Administration Console Basics | 1.5 hours | 10:00AM |
| 3-Mar | Connectivity | 1.5 hours | 3:30PM |
| 4-Mar | User Management | 1.5 hours | 10:00AM |
| 4-Mar | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 5-Mar | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 5-Mar | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 6-Mar | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 6-Mar | Attachment Policies | 1.5 hours | 3:30PM |
| 7-Mar | Notifications | 1.5 hours | 10:00AM |
| 7-Mar | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 10-Mar | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 10-Mar | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 11-Mar | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 11-Mar | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 12-Mar | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 12-Mar | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 13-Mar | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 13-Mar | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 13-Mar | Archive Fundamentals | 1.5 hours | 3:30PM |
| 14-Mar | DMARC Analyzer | 1.5 hours | 10:00AM |
| 14-Mar | Email Continuity | 1.5 hours | 1:00PM |
| 14-Mar | Mimecast for Everyone | 1.5 hours | 3:30PM |
| 17-Mar | Administration Console Basics | 1.5 hours | 10:00AM |
| 17-Mar | Connectivity | 1.5 hours | 3:30PM |
| 18-Mar | User Management | 1.5 hours | 10:00AM |
| 18-Mar | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 19-Mar | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 19-Mar | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 20-Mar | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 20-Mar | Attachment Policies | 1.5 hours | 3:30PM |
| 21-Mar | Notifications | 1.5 hours | 10:00AM |
| 21-Mar | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 24-Mar | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 24-Mar | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 25-Mar | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 25-Mar | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 26-Mar | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 26-Mar | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 27-Mar | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 27-Mar | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 27-Mar | Archive Fundamentals | 1.5 hours | 3:30PM |

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| 28-Mar | DMARC Analyzer | 1.5 hours | 10:00AM |
| 28-Mar | Email Continuity | 1.5 hours | 1:00PM |
| 28-Mar | Mimecast for Everyone | 1.5 hours | 3:30PM |

| APAC Region – SAST Time zone | | | |
|------------------------------|-----------------------------------------------------|-----------|---------|
| 6-Jan | Administration Console Basics | 1.5 hours | 10:00AM |
| 6-Jan | Connectivity | 1.5 hours | 3:30PM |
| 7-Jan | User Management | 1.5 hours | 10:00AM |
| 7-Jan | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 8-Jan | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 8-Jan | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 9-Jan | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 9-Jan | Attachment Policies | 1.5 hours | 3:30PM |
| 10-Jan | Notifications | 1.5 hours | 10:00AM |
| 10-Jan | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 13-Jan | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 13-Jan | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 14-Jan | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 14-Jan | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 15-Jan | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 15-Jan | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 16-Jan | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 16-Jan | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 16-Jan | Archive Fundamentals | 1.5 hours | 3:30PM |
| 17-Jan | DMARC Analyzer | 1.5 hours | 10:00AM |
| 17-Jan | Email Continuity | 1.5 hours | 1:00PM |
| 17-Jan | Mimecast for Everyone | 1.5 hours | 3:30PM |
| 20-Jan | Administration Console Basics | 1.5 hours | 10:00AM |
| 20-Jan | Connectivity | 1.5 hours | 3:30PM |
| 21-Jan | User Management | 1.5 hours | 10:00AM |
| 21-Jan | Basic Policy Configuration | 1.5 hours | 3:30PM |
| 22-Jan | Gateway Security Policies Fundamentals | 1.5 hours | 10:00AM |
| 22-Jan | Gateway Security Policies Advanced | 1.5 hours | 3:30PM |
| 23-Jan | Data Leak Prevention Policies | 1.5 hours | 10:00AM |
| 23-Jan | Attachment Policies | 1.5 hours | 3:30PM |
| 24-Jan | Notifications | 1.5 hours | 10:00AM |
| 24-Jan | Targeted Threat Protection Attachment Protection | 1.5 hours | 3:30PM |
| 27-Jan | Targeted Threat Protection URL Protection | 1.5 hours | 10:00AM |
| 27-Jan | Targeted Threat Protection Impersonation Protection | 1.5 hours | 3:30PM |
| 28-Jan | Internal Email Protection & Threat Remediation | 1.5 hours | 10:00AM |
| 28-Jan | Message Center Troubleshooting | 1.5 hours | 3:30PM |
| 29-Jan | Web Security Part 1 of 2 | 1.5 hours | 10:00AM |
| 29-Jan | Web Security Part 2 of 2 | 1.5 hours | 3:30PM |
| 30-Jan | Awareness Training Part 1 of 2 | 1.5 hours | 10:00AM |
| 30-Jan | Awareness Training Part 2 of 2 | 1.5 hours | 1:00PM |
| 30-Jan | Archive Fundamentals | 1.5 hours | 3:30PM |

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| 31-Jan | DMARC Analyzer | 1.5 hours | 10:00AM |
| 31-Jan | Email Continuity | 1.5 hours | 1:00PM |
| 31-Jan | Mimecast for Everyone | 1.5 hours | 3:30PM |

| EMEA Region – EET Time zone | | | |
|-----------------------------|-----------------------------------------------------|-----------|---------|
| 6-Jan | Administration Console Basics | 1.5 hours | 9:00AM |
| 6-Jan | Connectivity | 1.5 hours | 2:30PM |
| 7-Jan | User Management | 1.5 hours | 9:00AM |
| 7-Jan | Basic Policy Configuration | 1.5 hours | 2:30PM |
| 8-Jan | Gateway Security Policies Fundamentals | 1.5 hours | 9:00AM |
| 8-Jan | Gateway Security Policies Advanced | 1.5 hours | 2:30PM |
| 9-Jan | Data Leak Prevention Policies | 1.5 hours | 9:00AM |
| 9-Jan | Attachment Policies | 1.5 hours | 2:30PM |
| 10-Jan | Notifications | 1.5 hours | 9:00AM |
| 10-Jan | Targeted Threat Protection Attachment Protection | 1.5 hours | 2:30PM |
| 13-Jan | Targeted Threat Protection URL Protection | 1.5 hours | 9:00AM |
| 13-Jan | Targeted Threat Protection Impersonation Protection | 1.5 hours | 2:30PM |
| 14-Jan | Internal Email Protection & Threat Remediation | 1.5 hours | 9:00AM |
| 14-Jan | Message Center Troubleshooting | 1.5 hours | 2:30PM |
| 15-Jan | Web Security Part 1 of 2 | 1.5 hours | 9:00AM |
| 15-Jan | Web Security Part 2 of 2 | 1.5 hours | 2:30PM |
| 16-Jan | Awareness Training Part 1 of 2 | 1.5 hours | 9:00AM |
| 16-Jan | Awareness Training Part 2 of 2 | 1.5 hours | 12:00PM |
| 16-Jan | Archive Fundamentals | 1.5 hours | 2:30PM |
| 17-Jan | DMARC Analyzer | 1.5 hours | 9:00AM |
| 17-Jan | Email Continuity | 1.5 hours | 12:00PM |
| 17-Jan | Mimecast for Everyone | 1.5 hours | 2:30PM |
| 20-Jan | Administration Console Basics | 1.5 hours | 9:00AM |
| 20-Jan | Connectivity | 1.5 hours | 2:30PM |
| 21-Jan | User Management | 1.5 hours | 9:00AM |
| 21-Jan | Basic Policy Configuration | 1.5 hours | 2:30PM |
| 22-Jan | Gateway Security Policies Fundamentals | 1.5 hours | 9:00AM |
| 22-Jan | Gateway Security Policies Advanced | 1.5 hours | 2:30PM |
| 23-Jan | Data Leak Prevention Policies | 1.5 hours | 9:00AM |
| 23-Jan | Attachment Policies | 1.5 hours | 2:30PM |
| 24-Jan | Notifications | 1.5 hours | 9:00AM |
| 24-Jan | Targeted Threat Protection Attachment Protection | 1.5 hours | 2:30PM |
| 27-Jan | Targeted Threat Protection URL Protection | 1.5 hours | 9:00AM |
| 27-Jan | Targeted Threat Protection Impersonation Protection | 1.5 hours | 2:30PM |
| 28-Jan | Internal Email Protection & Threat Remediation | 1.5 hours | 9:00AM |
| 28-Jan | Message Center Troubleshooting | 1.5 hours | 2:30PM |
| 29-Jan | Web Security Part 1 of 2 | 1.5 hours | 9:00AM |
| 29-Jan | Web Security Part 2 of 2 | 1.5 hours | 2:30PM |
| 30-Jan | Awareness Training Part 1 of 2 | 1.5 hours | 9:00AM |
| 30-Jan | Awareness Training Part 2 of 2 | 1.5 hours | 12:00PM |
| 30-Jan | Archive Fundamentals | 1.5 hours | 2:30PM |
| 31-Jan | DMARC Analyzer | 1.5 hours | 9:00AM |

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|--------|-----------------------|-----------|---------|
| 31-Jan | Email Continuity | 1.5 hours | 12:00PM |
| 31-Jan | Mimecast for Everyone | 1.5 hours | 2:30PM |

| EMEA Region – EET Time zone | | | |
|-----------------------------|-----------------------------------------------------|-----------|---------|
| 3-Feb | Administration Console Basics | 1.5 hours | 9:00AM |
| 3-Feb | Connectivity | 1.5 hours | 2:30PM |
| 4-Feb | User Management | 1.5 hours | 9:00AM |
| 4-Feb | Basic Policy Configuration | 1.5 hours | 2:30PM |
| 5-Feb | Gateway Security Policies Fundamentals | 1.5 hours | 9:00AM |
| 5-Feb | Gateway Security Policies Advanced | 1.5 hours | 2:30PM |
| 6-Feb | Data Leak Prevention Policies | 1.5 hours | 9:00AM |
| 6-Feb | Attachment Policies | 1.5 hours | 2:30PM |
| 7-Feb | Notifications | 1.5 hours | 9:00AM |
| 7-Feb | Targeted Threat Protection Attachment Protection | 1.5 hours | 2:30PM |
| 10-Feb | Targeted Threat Protection URL Protection | 1.5 hours | 9:00AM |
| 10-Feb | Targeted Threat Protection Impersonation Protection | 1.5 hours | 2:30PM |
| 11-Feb | Internal Email Protection & Threat Remediation | 1.5 hours | 9:00AM |
| 11-Feb | Message Center Troubleshooting | 1.5 hours | 2:30PM |
| 12-Feb | Web Security Part 1 of 2 | 1.5 hours | 9:00AM |
| 12-Feb | Web Security Part 2 of 2 | 1.5 hours | 2:30PM |
| 13-Feb | Awareness Training Part 1 of 2 | 1.5 hours | 9:00AM |
| 13-Feb | Awareness Training Part 2 of 2 | 1.5 hours | 12:00PM |
| 13-Feb | Archive Fundamentals | 1.5 hours | 2:30PM |
| 14-Feb | DMARC Analyzer | 1.5 hours | 9:00AM |
| 14-Feb | Email Continuity | 1.5 hours | 12:00PM |
| 14-Feb | Mimecast for Everyone | 1.5 hours | 2:30PM |
| 17-Feb | Administration Console Basics | 1.5 hours | 9:00AM |
| 17-Feb | Connectivity | 1.5 hours | 2:30PM |
| 18-Feb | User Management | 1.5 hours | 9:00AM |
| 18-Feb | Basic Policy Configuration | 1.5 hours | 2:30PM |
| 19-Feb | Gateway Security Policies Fundamentals | 1.5 hours | 9:00AM |
| 19-Feb | Gateway Security Policies Advanced | 1.5 hours | 2:30PM |
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| 21-Feb | Notifications | 1.5 hours | 9:00AM |
| 21-Feb | Targeted Threat Protection Attachment Protection | 1.5 hours | 2:30PM |
| 24-Feb | Targeted Threat Protection URL Protection | 1.5 hours | 9:00AM |
| 24-Feb | Targeted Threat Protection Impersonation Protection | 1.5 hours | 2:30PM |
| 25-Feb | Internal Email Protection & Threat Remediation | 1.5 hours | 9:00AM |
| 25-Feb | Message Center Troubleshooting | 1.5 hours | 2:30PM |
| 26-Feb | Web Security Part 1 of 2 | 1.5 hours | 9:00AM |
| 26-Feb | Web Security Part 2 of 2 | 1.5 hours | 2:30PM |
| 27-Feb | Awareness Training Part 1 of 2 | 1.5 hours | 9:00AM |

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| 27-Feb | Awareness Training Part 2 of 2 | 1.5 hours | 12:00PM |
| 27-Feb | Archive Fundamentals | 1.5 hours | 2:30PM |
| 28-Feb | DMARC Analyzer | 1.5 hours | 9:00AM |
| 28-Feb | Email Continuity | 1.5 hours | 12:00PM |
| 28-Feb | Mimecast for Everyone | 1.5 hours | 2:30PM |

| EMEA Region – EET Time zone | | | |
|-----------------------------|-----------------------------------------------------|-----------|---------|
| 3-Mar | Administration Console Basics | 1.5 hours | 9:00AM |
| 3-Mar | Connectivity | 1.5 hours | 2:30PM |
| 4-Mar | User Management | 1.5 hours | 9:00AM |
| 4-Mar | Basic Policy Configuration | 1.5 hours | 2:30PM |
| 5-Mar | Gateway Security Policies Fundamentals | 1.5 hours | 9:00AM |
| 5-Mar | Gateway Security Policies Advanced | 1.5 hours | 2:30PM |
| 6-Mar | Data Leak Prevention Policies | 1.5 hours | 9:00AM |
| 6-Mar | Attachment Policies | 1.5 hours | 2:30PM |
| 7-Mar | Notifications | 1.5 hours | 9:00AM |
| 7-Mar | Targeted Threat Protection Attachment Protection | 1.5 hours | 2:30PM |
| 10-Mar | Targeted Threat Protection URL Protection | 1.5 hours | 9:00AM |
| 10-Mar | Targeted Threat Protection Impersonation Protection | 1.5 hours | 2:30PM |
| 11-Mar | Internal Email Protection & Threat Remediation | 1.5 hours | 9:00AM |
| 11-Mar | Message Center Troubleshooting | 1.5 hours | 2:30PM |
| 12-Mar | Web Security Part 1 of 2 | 1.5 hours | 9:00AM |
| 12-Mar | Web Security Part 2 of 2 | 1.5 hours | 2:30PM |
| 13-Mar | Awareness Training Part 1 of 2 | 1.5 hours | 9:00AM |
| 13-Mar | Awareness Training Part 2 of 2 | 1.5 hours | 12:00PM |
| 13-Mar | Archive Fundamentals | 1.5 hours | 2:30PM |
| 14-Mar | DMARC Analyzer | 1.5 hours | 9:00AM |
| 14-Mar | Email Continuity | 1.5 hours | 12:00PM |
| 14-Mar | Mimecast for Everyone | 1.5 hours | 2:30PM |
| 17-Mar | Administration Console Basics | 1.5 hours | 9:00AM |
| 17-Mar | Connectivity | 1.5 hours | 2:30PM |
| 18-Mar | User Management | 1.5 hours | 9:00AM |
| 18-Mar | Basic Policy Configuration | 1.5 hours | 2:30PM |
| 19-Mar | Gateway Security Policies Fundamentals | 1.5 hours | 9:00AM |
| 19-Mar | Gateway Security Policies Advanced | 1.5 hours | 2:30PM |
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| 21-Mar | Notifications | 1.5 hours | 9:00AM |
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| 25-Mar | Internal Email Protection & Threat Remediation | 1.5 hours | 9:00AM |
| 25-Mar | Message Center Troubleshooting | 1.5 hours | 2:30PM |
| 26-Mar | Web Security Part 1 of 2 | 1.5 hours | 9:00AM |
| 26-Mar | Web Security Part 2 of 2 | 1.5 hours | 2:30PM |
| 27-Mar | Awareness Training Part 1 of 2 | 1.5 hours | 9:00AM |
| 27-Mar | Awareness Training Part 2 of 2 | 1.5 hours | 12:00PM |
| 27-Mar | Archive Fundamentals | 1.5 hours | 2:30PM |

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|--------|-----------------------|-----------|---------|
| 28-Mar | DMARC Analyzer | 1.5 hours | 9:00AM |
| 28-Mar | Email Continuity | 1.5 hours | 12:00PM |
| 28-Mar | Mimecast for Everyone | 1.5 hours | 2:30PM |